



PARENT-TEACHER CONFERENCE REQUEST

To the Parent/Guardian of _____

This is to invite you to school for a parent-teacher conference on _____ at _____ am pm
(Date) (Time)

Please complete and return the section below. Your cooperation is appreciated, and I look forward to seeing you soon!

Teacher

School

Child's Name: _____

I will attend the conference.

I cannot attend the conference. Please call me at _____ to reschedule.
(Telephone Number)

Parent Signature

"Region 7 Education Service Center is committed to student success by providing quality programs and services that meet or exceed our customers' expectations."

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