

Early Head Start Staff Credentialing Acknowledgement

Sec. 645A-Office of Head Start requires all EHS teachers have a minimum of a Child Development Associate Credential or equivalent coursework.

I have selected the following option to meet the Head Start Credentialing Mandate:

- Complete a Child Development Associate (CDA) through Region 7 EHS
- Currently** enrolled in college to complete an Associate's Degree in Early Childhood
Complete information below
- Early Childhood **Degreed**-*Complete information below*
(NEED conferred transcript or copy of diploma)
- Currently enrolled in a Child Development Associate (CDA) program.
Complete information below

Name of college/program: _____ Date of (expected) graduation: _____

Name and type of degree/credential: _____

My signature on this form confirms that I have read and understand the following:

- I understand, that it is my responsibility to ensure that I complete all CDA coursework, testing and program requirements ***within one year of my hire date.***
- I understand not obtaining this credential will affect my employment with Head Start.
- I understand I should not complete the coursework during school hours.
- I understand that I will not be compensated for time or travel spent earning this credential.
- I understand that all resources or materials purchased by Region 7 ESC Head Start to support my credentialing efforts must be returned to Region 7 ESC after completion of the CDA coursework.

Hire Date: _____ Date CDA must be completed: _____

School email address: _____

Printed Name of Applicant: _____ Site: _____

Signature of Applicant: _____ Date: _____

Administrator/Director: _____ Date: _____