

**DAILY CENTER / PLAYGROUND SAFETY CHECKLIST MONITORING FORM Site:** \_\_\_\_\_

**DAILY:** Perform Center/Playground Safety Checklist. If there are no concerns (the checklist is compliant), place your initials on the day on the calendar. If there is a concern (non-compliance), complete a ChildPlus Center/Playground Safety Checklist immediately. The ChildPlus Checklist will require action by the Safety Specialist.

**WEEKLY:** Perform Center/Playground Safety Checklist in ChildPlus on the last work day of the week. If there is an urgent concern (Non- Compliant URGENT), note on the ChildPlus Center/Playground Safety Checklist and email Alan Henson (Environmental Safety Specialist) and Felicia Woodard-Shaw (Assistant Director).

**Daily Center/Playground Safety Checklist Monitoring Form is to be VISIBLY POSTED AT ALL TIMES**

**Playground not checked: Place an X in box**

**August 2018**

M	TU	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**September 2018**

M	TU	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

**October 2018**

M	TU	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**November 2018**

M	TU	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**December 2018**

M	TU	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**January 2019**

M	TU	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

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**Playground not checked: Place an X in box**

**February 2019**

M	TU	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

**March 2019**

M	TU	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

**April 2019**

M	TU	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**May 2019**

M	TU	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**June 2019**

M	TU	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

**July 2019**

M	TU	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

# DAILY CENTER/PLAYGROUND SAFETY CHECKLIST MONITORING FORM GUIDELINES

Site: \_\_\_\_\_

1. Children supervised at all times.  
**IF NO- URGENT! COMPLETE UNSUPERVISED CHILD CHECKLIST IMMEDIATELY**
2. Observed Attendance Board and verified that daily classroom attendance is being monitored on the Attendance Board.
3. Safety covers are present on all electrical plugs and outlets in areas outside the classroom that are accessible to children.
4. Indoor and outdoor premises are clean and free of undesirable and hazardous materials and conditions.
5. First Aid/CPR signs are posted in a visible location in the cafeteria.
6. Exits and /or evacuation routes are clearly marked and visibly posted.
7. All appropriate inspections (water/sewage, food/sanitation, fire extinguishers, and vendor/contractor licenses) are visible and current.
8. The playground equipment is in good repair and safe condition (e.g. adequately secured to the ground, free of sharp edges and/or splinters, soft falling surface.)
9. The outdoor play area is arranged such that no child can leave the premises or get into unsafe or unsupervised areas.
10. Substitute Teacher or Substitute Teaching Assistant has been trained.
11. Head count poster placed in a visible location in classroom.
12. Daily Center/Playground Safety Checklist Monitoring Form is completed and initialed for this week.
13. The toilets and handwashing facilities are clean, in good repair, and easily accessible for children's use. Supplies including toilet paper, hand soap, and towels are available and accessible.
14. Garbage and trash are stored in a safe and sanitary manner that does not allow for easy access by children and there is no evidence of pests.